

**Minutes of the Queenstown Airport Liaison Committee held at Queenstown Airport
Thursday 12 April 2018**

Present: Jane Taylor (Chair), Colin Keel (QAC CE), Mike Clay (QAC GM Operations), Ian Ferguson (Airline representative), Greg Miller (Community Representative), Clayton Lightfoot (Airways) Steve Mclsaac (Community Representative), Jo Dobb (Minutes - QAC Noise Administrator)

In Attendance: Diarmuid Holton (RCP)

Apologies: Dave Matthews (General Aviation), Caleb Tien (QLDC), Scott Freeman (Community Representative) Rachel Tregidga (QAC Property and Planning Manager), Justin Tighe-Umbers (BARNZ)

The meeting commenced at 6.20pm.

1. Welcome

The Chair welcomed participants to the meeting.

There were no residents or complainants that wished to address the committee at this meeting.

2. Minutes of Last Meeting

The minutes from the Queenstown Airport Liaison Committee on 20 November 2018 were accepted by the Committee as a true and correct record.

There were no Matters Arising from this meeting.

3. Review of Work Plan

The Chair and the QAC Property & Planning Manager are meeting on 13 April 2018 to review the Work Plan and also to discuss a review of the Noise Management Plan.

Action – QALC Chair to provide an update of the QALC Work Plan at the next meeting.

4. Standing Agenda Items

The report was taken as read.

- Aircraft Activities
The Committee noted the number of total aircraft movements at the Airport for the three-month period to the end of January 2018.
- Unplanned Engine Testing incidents
It was noted there were no unplanned engine tests to the end of January.

- Complaints register summary

The group discussed the increase of noise complaints, as per the Appendix, noting that all were relating to rotary or fixed-wing.

With exceptional weather this summer and peak summer holiday season, there has been a record number of flying days for general aviation operators, which has unfortunately resulted in increased noise.

QAC have undertaken a number of initiatives as follows:

- The QAC CE and the GM Operations & Safety have met with all airport GA Operators over the past couple of months, re-iterating the fly friendly policy. They emphasised the collaborative approach that the GA community have towards noise.
- The QAC GM Operations & Safety, QAC GM Communications & Community, QAC Noise Administrator, Airway's Chief Controller Queenstown/Milford and the QALC GA Representative met on the 20 March 2018, to review video footage provided by a Frankton resident with concerns of low flying helicopters over her property. Following the review, it was agreed to call a Heli Chief Pilots Meeting on Thursday 19 April 2018.
- The GM Operations & Safety is also reviewing placement of a CCTV camera (or alternative technology) installed on the control tower, monitoring the flying heights over Frankton beach.
- Dave Matthews (QALC General Aviation representative) has been very proactive liaising with QMUG, including an email to the Queenstown based QMUG members.
- The QAC CE reported that QAC are evaluating a site on the north side of the runway to trial the relocation of operators. This could assist with noise issues as the current location is within close proximity to Frankton residents.

Action - The QAC GM Property & Planning to present information on the Noise Plan variation at the next meeting.

It is anticipated that public consultation on the Noise Plan variation will commence end of June 2018.

It was questioned whether there is any discretion for flights to land or take off passed the 10pm curfew, which is done at some airports through an approvals process. The QAC GM Property & Planning to provide an update at the next meeting. It was emphasised that Queenstown Airport are not looking to make a change to their operating hours of 6am – 10pm.

5. Operational Report

The Operational Report was taken as read.

Noise Contours

Action - The QAC GM Operations & Safety will present the Compliance AANC noise contours at the next meeting.

- Noise Mitigation Programme

A general update letter was sent to the Inner and Mid Noise Sectors on 20 December 2017.

Diarmuid Holton, RCP updated the Committee on the noise mitigation programme to date.

Inner Noise Sector - 12 Properties

- 80 McBride Street - Construction complete
- 98b McBride Street – Construction complete, Good feedback
- 102 McBride Street – Construction complete, Good feedback
- 62, 90a, 90b, 96A McBride Street - Re-design taken place following buildability issues highlighted by building contractors who were reviewing for tender. Consent has been granted and the works have recently been priced up. Work to begin on these this month.
- 96A McBride Street – Homeowner has requested a change in design at last minute and some further clarifications. Additional acoustic readings to be carried out on this property
- 100B McBride Street - submitted for building consent however has had issues in relation to previous unconsented works. Currently working with the homeowner to get this rectified. Likely to be a high cost to owner to rectify so may not proceed.
- 58, 76 McBride Street – potentially selling to QAC valuation currently being carried out.
- 64, 74, McBride Street - On hold.

RPL are working on a programme to deliver an additional 62 properties.

Mid Noise Sector - 53 properties

Initial home visits and surveys on each property have been completed.

The revised specification has been prepared in line with recommendations made to the new QLDC District Plan and included in the contract for the works. Accordingly, these specifications presently need to be agreed by the home owner.

Offer letters are currently being drawn up to be sent to the homeowners for acceptance or rejection.

It was noted that the staging house is still being used to accommodate people when work is taking place on their house.

Diarmuid noted that he has received positive comments on work completed. Residents are noting a benefit in noise reduction. RCP are providing feedback forms to home owners which will be shared with QAC.

6. General Business

The 3-month community engagement on the Master Plan options was completed in December, after the online survey closed on 30 November.

Action - The QAC GM Communications & Community to provide an update on Master Plan feedback at the next meeting.

7. Upcoming Committee Meetings

- Monday 18 June
- Monday 17 September
- Monday 3 December

The meeting concluded at 7.38pm.



**Minutes of the Queenstown Airport Liaison Committee held at Queenstown Airport
Monday 15th October (rescheduled from Monday 17th September) 2018**

- Present:** Colin Keel (QAC CEO, Chaired this meeting)
Mike Clay (QAC GM Operations & Safety)
Ian Ferguson (Airline representative, BARNZ)
Dave Matthews (General Aviation)
Caleb Tien (QLDC)
Rachel Tregidga (QAC GM Property and Planning)
Greg Miller (Community Representative)
Eleanor Trueman (QAC Noise Administrator, Minutes)
Diarmuid Holton (RCP)
Scott Freeman (Community Representative)
- Apologies:** Clayton Lightfoot (Airways), Steve McIsaac (Community Representative),
Jane Taylor (Chair)

1. Welcome and Apologies

The Chair welcomed participants to the meeting.

2. Residents to Address QALC

There were no residents or complainants that wished to address the committee at this meeting.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 18h June 2018 were approved by the Committee as a true and correct record.

There were no Matters Arising from this meeting.

4. Standing Agenda Items

4.1. Aircraft Activities

- Scheduled airline landings are seeing growth
- Drop in Helicopter landings in July, due to weather but August was stable
Fixed Wing landings – June was down 6%, but July was down 20%. August better, up 54 movements.

Overall trends observed are a decrease in helicopter and fixed wing movements, and an increase in scheduled flights.

There will be some flight schedule changes as the new northern winter schedule commences. There are 16 new international flights as a result of the split of the alliance between Air New Zealand and

Virgin, with added capacity to the Brisbane and Melbourne routes. It remains to be seen as to how the market will respond – may stabilise or pull back. Capacity is often filled when it is introduced into Queenstown.

There will be a new flight to Wellington starting on the 28th October at 7am, which means the Auckland flight will leave at 6:40am. This will allow day trips to Wellington, and, is a good opportunity for the business community.

Two planes will overnight at ZQN as opposed to the one plane currently.

QAC continuing discussions with airlines as per constraints regarding noise contours. Year on year growth 18%, 15% and last year 13 %, this year QAC is targeting 10% growth. We are targeting lower growth rates to ensure that we do not breach our current contours. Regular communication with airline customers is important.

4.2. Unplanned engine testing incidents

There were no unplanned engine testing incidents.

4.3. Complaints register summary

Four complaints were recorded, and ongoing conversations are being had with some complainants, along with providing a clear picture of when pilots are following correct protocol, and if the complainant is simply unhappy with the noise in general as opposed to a specific incident.

5. Operational Report

Noise contours are modelled for two years, and monitoring occurs every third year.

CCTV camera has been installed as part of the fly neighbourly programme over Frankton beach. Digital terrain map will be implemented soon to help identify location of helicopters.

Northern rotary precinct

A 3-year trial is planned start on the 1st December, testing the relocation of Helitours and another operator at North side of the runway. This will also reduce noise for residents who live close by.

Noise management plan

Updates on the Noise Management Plan will include the way the committee works, quorums, and who can attend, etc. Engine testing rules are still being reviewed with Mike Clay and team. Less urgency now for NMP updates, as a result of recent noise consultation resolutions, but good to keep process moving.

ACTION: When redrafted Noise Management Plan is ready, Jane will circulate it to committee.

Noise consultation

QAC received a large response to the recent noise boundary consultation. This included 1,500 responses to the on-line survey plus separate responses from the Kelvin Heights community association, the Frankton community association, BARNZ, Air NZ plus a number of others. There were many concerns voiced about the proposal and additional frequency in aircraft movements, and that QAC was perceived to be leading the conversation about growth for the region, a role QAC does not want to, nor thinks it should hold.

QAC is now realigning its processes to take account of longer-term planning initiatives e.g. QLDC's Frankton and Wanaka CBD master plans, whilst also preparing a Wanaka Airport master plan. QAC will be looking to align its own plans with these long-term planning initiatives, following which it will revisit the Queenstown Airport noise proposal.

The proposed noise changes represented a 3.3% compound annual growth rate for passenger movements out to 2045. QAC's role is to facilitate the growth that others create, and as an infrastructure business needs to plan for the long term. QAC is working with airlines to manage expectations and enhance their understanding of our collective social license to operate.

Noise Mitigation Programme

As per the operative report.

6. General Business

ACTION bring set of proposed dates to the next meeting/ ET.

7. Future Committee Meetings

Monday 3 December

Meeting closed at 7:04 pm.



Minutes of the Queenstown Airport Liaison Committee held at Queenstown Airport

Monday 3rd December 2018

Present: Jane Taylor (Chair) (by telephone)
Colin Keel (QAC CEO) (by telephone)
Mike Clay (QAC GM Operations & Safety)
Ian Ferguson (Airline representative, BARNZ) (by telephone)
Eleanor Trueman (QAC Noise Administrator, Minutes)

Apologies: Clayton Lightfoot (Airways),
Steve Mclsaac (Community Representative),
Dave Matthews (General Aviation)
Caleb Tien (QLDC)
Greg Miller (Community Representative)
Scott Freeman (Community Representative)

1. Welcome and Apologies

The meeting started at 6:17pm. The Chair welcomed participants to the meeting.

The Chair declared the meeting to be an informal meeting, because due to the number of apologies a quorum was not present.

2. Residents to Address QALC

There were no residents or complainants that wished to address the committee at this meeting.

3. Minutes of Previous Meeting

The minutes from the Queenstown Airport Liaison Committee on 15th October were agreed to be carried forward to the next meeting for approval due to the absence of a quorum.

There were no Matters Arising from this meeting.

4. Standing Agenda Items

Aircraft activities; unplanned engine testing incidents; complaints register summary – these were all taken as read.

5. Operational Report

AANC Noise contours updates

QAC is required to monitor noise on a three-yearly basis. QAC is exploring the idea of yearly monitoring instead of three-yearly monitoring due to the current proximity of noise contours to noise boundaries.

It was noted that Section 3.3 of the Noise Management Plan (NMP) only requires three-yearly noise monitoring and QAC is not suggesting that this be changed – the proposed annual monitoring would be on a voluntary basis to ensure that compliance with the noise boundaries is maintained.

Update on CCTV camera on tower

The CCTV camera is an evolving measurement tool, and QAC are making sure that coverage is extended to the end of the runway. The existing camera has already proved helpful in the investigation of noise complaints.

Northern rotary precinct

This project is now likely to take place in the new year. The delay is due to environmental and heritage issues.

Noise Management Plan

QAC is currently carrying out master planning for Queenstown and Wanaka – this may feed into the NMP and any amendments. The NMP (committee and governance) needs updating to add clarity to how the QALC functions. This is an ideal time to look at the number of community representatives – a suggestion was made that representation is included from Shotover/Lake Hayes Estate area, now that these are fully developed communities. The operational section can be updated at a later point, when the master planning for ZQN and WKA is completed.

ACTION: Colin Keel to meet with Rachel Tregidga to discuss Noise Management Plan

ACTION: When redrafted Noise Management Plan is ready, Jane will circulate it to committee for comment.

Noise Mitigation Programme

As per the operative report. An acknowledgement was made by the Committee that the noise mitigation work was not just purely construction works; there was an important human and emotive element to be incorporated into the programme as well. The Committee congratulated QAC on the proactive approach that had been adopted, which is reflected in the progress achieved to date.

6. General Business

Dates for the 2019 QALC committee meetings were discussed.

ACTION: Eleanor to send round a google poll to get suitable dates from committee

The meeting closed at 7.03 pm.